

IN THE DISTRICT COURT OF DOUGLAS COUNTY, NEBRASKA

\_\_\_\_\_)
Petitioner/Plaintiff,
)
vs.
)
\_\_\_\_\_)
Respondent/Defendant.

CASE NO. \_\_\_\_\_

NOTICE TO
WITHHOLD INCOME
(Voluntary)

Date: \_\_\_\_\_

RE: Employee (Obligor) \_\_\_\_\_

TO: \_\_\_\_\_

Employer/Other Obligor

Employer Address

(Employee/Obligor Address)

Employer Telephone Number

Employee Soc. Sec. No.: \_\_\_\_\_

PURSUANT TO NEBRASKA REVISED STATUTE, SEC. 43-1718.02, YOU ARE HEREBY NOTIFIED OF THE FOLLOWING:

(1) The above-named employee is ordered to have an amount withheld from his/her income to satisfy a child/spousal/medical support obligation. You are hereby directed to withhold \$ \_\_\_\_\_ per \_\_\_\_\_ (or the equivalent based on your pay period-from the net disposable income of your employee, or \_\_\_\_\_% of the employee's net disposable income subject to CCPA limits (See (9)), whichever is less.

For the purpose of income withholding, "net disposable income" is defined as that part of the employee's earnings remaining after the deductions for payment of federal and state income taxes, employment taxes, FICA deductions, mandatory retirement and federal or state income tax liens.

(2) The above amount is based on the employee's ordered support obligation of-

Child/Day Care \$ \_\_\_\_\_ per \_\_\_\_\_ and arrears of \$ \_\_\_\_\_ as of \_\_\_\_\_
Spousal Support \$ \_\_\_\_\_ per \_\_\_\_\_ and arrears of \$ \_\_\_\_\_ as of \_\_\_\_\_
(Spousal support only - no child support order entered)
Court Order Medical (circle one) \$ \_\_\_\_\_ per \_\_\_\_\_

(3) Income withholding must be implemented NO LATER THAN the first pay period occurring after fourteen (14) days following the date of this notice.

(4) If the withholding is for an employee and he/she takes an advance draw on his/her income, each draw is to be considered a pay period for the purpose of income withholding.

(5) You MUST forward the withheld amounts to the Clerk of the Douglas County District Court at the address listed below WITHIN TEN (10) DAYS of the date the employee is paid (whether on regular payday or earlier, whichever occurs first). SEND WITHHELD AMOUNTS TO:

Clerk of the District Court - Douglas County Courthouse
Hall of Justice - Room #300
Omaha, NE 68183

REMITTANCE MUST INCLUDE: EMPLOYEE'S NAME, Social Security Number, DOCKET AND PAGE NUMBER and the date on which the amount was withheld from the employee's wages or other income (i.e. the employee's payday).

(6) The employee (has \_\_\_\_/has not \_\_\_\_ been ordered to provide health insurance coverage for his/her dependent children.

(7) You may retain an additional amount from the employee's net disposable income not to exceed \$2.50 per month to offset the administrative costs associated with the Notice to Withhold Income.

(8) You shall pay the employee on his/her regularly scheduled payday the amount earned minus the support amount indicated on this Notice. The sum total of the amount to be withheld, including the administrative fee, is limited to the amount specified in the Consumer Credit Protection Act (CCPA) (15 U.S.C. 1673(b)). The limits provided in the CCPA are 50% of net

